

Tech Tip Tuesday—March 28, 2023

Color-coding Companies

One of the columns on the dispatch grid is “Contact Company”, which shows the company name of the booker. (There is also a separate column on the dispatch grid for “Passenger Company”, which shows the company of the first passenger in the trip.)

Sometimes it can be helpful to color-code these companies, so that dispatch can easily identify certain clients. In Livery Coach, this process is quite easy.

Simply open any contact of that company, and click on the color-code button near the company name. (Note that since the color choices are based on what you set up in Maintain->Color Code List, your color choices might be different.)

Customer Information (Created by 'Frank' on 03/01/18 11:58)

Prefix Title	First Name	Last Name
	Tony	Soprano

Company: Bada Bing, Inc. Color Code: System Default Color Secret Code: Source:

VIP Level: None Psngr Agent No Farm-Out Compr

Primary Address Other Address(es)

Street: Address2: City: Sta Address Type:

Contact Info Chauffeur Vehicle

Phone / Email Home Work Mobile

Color Name List

- System Default Color
- Black on Brown
- Black on Dark Green
- Black on Dark Orange
- Black on Dark Peach
- Black on Dark Pink
- Black on Dark Purple
- Black on Dark Yellow
- Black on Gray
- Black on Green
- Black on Hot Pink
- Black on Light Blue
- Black on Light Brown

In this example, I picked “Black on Red”.

Prefix Title	First Name	Last Name	Color Code
	Tony	Soprano	Black on Red

Company: Bada Bing, Inc. Color Code: Black on Red

Now, on the Dispatch Grid, any trips with that company have a Black on Red cell in the Contact Company column.

Contact Company
Philadelphia Phillies
LA Dodgers
Bada Bing, Inc.
East Coast Farm Company
Philadelphia Phillies